



Patricia's Fund Grant Proposal

Patricia's Fund, held by the Muskoka Community Foundation, provides financial support to organizations supporting children, youth families in Muskoka. A proposal for a Patricia's Fund grant can be for a new or existing program that will benefit Muskoka and can be used in concert with other funding opportunities.

Priority will be given to proposals that most effectively support and enhances the lives of children, youth and families living in Muskoka.

CONDITIONS

- Applicants must be a registered charity as defined by Canada Revenue Agency (CRA) and provide services in the District of Muskoka.
- The proposed work must qualify as charitable and benefit a community or communities in Muskoka.
- Projects must have a well-defined purpose and be undertaken within a specific time period.
- All successful applicants will be required to provide a written summary of the grant's impact not later than 60 days after the completion of their project/initiative or as agreed on with the Muskoka Community Foundation.
- Grants from Patricia's Fund will **not** be given:
 - to cover operating deficits or retire debts
 - to provide endowment funds
 - for sectarian, religious, or political purposes
 - to individuals.
 - Celebrations and fundraising activities.
- Approval of a grant by MCF does not commit the Foundation to future funding.

THE PROPOSAL PROCESS

Applications will be accepted from August 15 – September 23, 2022 by 4pm. Successful applicants will be notified by October 14, 2022.

Please e-mail your completed and signed proposal to Lynn DeCaro, Executive Director, at info@muskokacommunityfoundation.ca

Applicants must submit the following documents with their application:

1. The completed and signed proposal form
2. A list of your current Board of Directors
3. A budget for the proposed project/ initiative

By signing the application, the applicant expressly acknowledges and consents to release of information as required by MCF regarding applications received, decisions made and other matters relating to the granting process and in accordance with the Personal Information Protection and Electronic Documents Act.

The Muskoka Community Foundation will acknowledge that your proposal has been received and will contact you if additional information is required. All proposals will be reviewed by the Muskoka Community Foundation Grant Review Committee and given final approval by the Muskoka Community Foundation Board of Directors. All decisions are final and not subject to review.

All successful applicants will be asked to publicly acknowledge and recognize Muskoka Community Foundation's support of their initiative. Successful applicants will also be required to submit a written summary of the grant's impact at the conclusion of the project/initiative.

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APPLICANT INFORMATION

Name of Organization	
Charitable Registration Number	
Address	
City, Province, Postal Code	
Project/initiative Lead & Contact Person	
Title	
Telephone	
Email	
Website address	

Amount requested from Patricia's Fund: \$

Please indicate the geographic area(s) of Muskoka impacted by this grant request:

- | | | |
|--|---|---|
| <input type="checkbox"/> Bracebridge | <input type="checkbox"/> Gravenhurst | <input type="checkbox"/> Huntsville |
| <input type="checkbox"/> Township of the Muskoka Lakes | <input type="checkbox"/> Township of Lake of Bays | <input type="checkbox"/> Township of Georgian Bay |
| <input type="checkbox"/> District of Muskoka | <input type="checkbox"/> Other (please explain): | |

Please explain your initiative (including purpose & timeline) and describe how this funding will impact the lives of children, youth and families within Muskoka:

Describe how the funding will be used and provide a detailed project/initiative budget (Please include all in-kind donations and dollar amounts received from other funding partners)

Explain how the success of your project/initiative will be measured?

How would your project continue if you did not receive the full amount of funding requested? Please explain how your budget could be modified.

Describe how you will recognize the funding provided by the Muskoka Community Foundation :

Signature of the organizational signing authority	Position	Date